

**Report Date:** 30 Jun 2014

**Summary Report for Individual Task**  
**551-88N-3138**  
**Validate Unit Movement Officer (UMO) Functions**  
**Status: Approved**

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**Distribution Restriction:** Approved for public release; distribution is unlimited.

**Destruction Notice:** None

**Foreign Disclosure: FD1** - The materials contained in this course have been reviewed by the course developers in coordination with the Fort Lee, VA foreign disclosure authority. This course is releasable to students from all requesting foreign countries without restrictions.

**Condition:** In an operational environment, given FORSCOM Regulation 55-1 and commanders' guidance.

**Standard:** Validate the unit movement officer functions ensuring 100% accuracy, in order to support the commander's guidance IAW FORSCOM Reg 55-1.

**Special Condition:** None

**Safety Risk:** Low

**MOPP 4:**

Task Statements
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**Cue:** None

**DANGER**

None

**WARNING**

None

**CAUTION**

None

**Remarks:** None

**Notes:** None

### Performance Steps

1. Maintain unit movement and vehicle load plans.
2. Review unit movement plans.
3. Prepare and maintain documentation needed for unit movement to include automated unit equipment list (AUEL) reports.
4. Supervise the preparation and execution of unit load plans.
5. Coordinate with higher headquarters and support activities on unit movements.
6. Coordinate operational and logistical movement requirements.
7. Submit unit movement data (UMD) as required by FORSCOM.
8. Maintain on file approved copies of all unit movement plans.
9. Notify the immediate coordinator (IC)-unit movement officer for reserve component (RC)/installation unit movement coordinator (UMC) for active component (AC) between update cycles of changes which affect the units transportation requirements.
10. Train unit load teams.
11. Ensure unit personnel are available who are authorized to certify hazardous materials.
12. Ensure vehicle load plans are tested IAW FORSCOM Reg 55-1.

(Asterisks indicates a leader performance step.)

**Evaluation Guidance:** Score the Soldier GO if all performance steps are passed. Score the Soldier NO-GO if any performance steps are failed. In case of a NO-GO, brief the Soldier on the deficiency, retrain the Soldier to perform the step correctly, and reevaluate the task.

**Evaluation Preparation:** None

PERFORMANCE MEASURES	GO	NO-GO	N/A
1. Maintained unit movement and vehicle load plans.			
2. Reviewed unit movement plans.			
3. Prepared and maintained documentation needed for unit movements to include automated unit equipment list (AUEL) reports.			
4. Supervised the preparation and execution of unit load plans.			
5. Coordinated with higher headquarters and support activities on unit movements.			
6. Coordinated operational and logistical movement requirements.			
7. Submitted unit movement data (UMD) as required by FORSCOM.			
8. Maintained on file approved copies of all unit movement plans.			
9. Notified the immediate coordinator (IC)- unit movement officer (UMO) for reserve component (RC)/installation unit movement coordinator (UMC) for active component (AC) between updates cycles on changes which affect the unit transportation requirements.			
10. Trained unit load teams.			
11. Ensured unit personnel are available who are authorized to certify hazardous materials.			
12. Ensured vehicle load plans are tested IAW FORSCOM Reg. 55-1.			

**Supporting Reference(s):**

Step Number	Reference ID	Reference Name	Required	Primary
	FORSCOM REG 55-1	Unit Movement Planning	Yes	No

**Environment:** Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT.

**Safety:** In a training environment, leaders must perform a risk assessment in accordance with ATP 5-19, Risk Management. Leaders will complete the current Deliberate Risk Assessment Worksheet in accordance with the TRADOC Safety Officer during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination.

**Prerequisite Individual Tasks :** None

**Supporting Individual Tasks :** None

**Supported Individual Tasks :** None

**Supported Collective Tasks :**

Task Number	Title	Proponent	Status
55-5-0053	Provide Technical Advice to Transportation Users for Movement Planning	55 - Transportation (Collective)	Approved

**ICTL Data :**

ICTL Title	Personnel Type	MOS Data
Transportation Management Coordinator 88N MOS ICTL	Enlisted	MOS: 88N
MOS 88N - Transportation Management Coordinator SL3	Enlisted	MOS: 88N, Skill Level: SL3